



We want to enable you to:

- Tell us about the support you need, and work with us and any other professionals required to make it happen
- Catch up with your studies if you need to, to get the English, maths, work experience and other qualifications required to make progress
- Check in with a mentor and tell us if anything has changed or if there is a problem – don't wait until it gets too much
- Progress all the way into work, or to University
- Have an Edh349f y)20Rqp e70 FTg 7d(•)27090 FTg 7d(•)27yf yf yf yf yf yy or 0 qa. 3-2 (q)-ill2T yf yu

When you move from one place of education to another, it is often called 'Transition', which means 'change or a move'.

We have a team of staff who can help you to prepare for the move to college, called the Transition team.

Our Transition Coordinators are:

Jessica Cochrane (SEND) Transition Coordinator

Contact **Jessica** if you attend a special school, if you have ASD or are a wheelchair user and/or need personal care or specialist equipment.

☎ 0117 312 5392

✉ Jessica.Cochrane@cityofbristol.ac.uk

Sally Nuttall (ALP) Transition Coordinator

Contact **Sally** if you go to a pupil referral unit, an alternative provision like Bristol Futures Academy or if you attend hospital education. You may also have special educational needs and/or an EHCP.

☎ 0117 312 5286

✉ Sally.Nuttall@cityofbristol.ac.uk

- The Transition Team can attend your annual review
- You can visit us by attending an open event or arranging a visit with the Transition Team
- You can do this by emailing ✉ transition@cityofbristol.ac.uk
- The college will invite you to an open event or enrolment event so that you can start to get ready for your new course
- Extra visits to the college during the summer holidays can be arranged
- Once you are enrolled and have



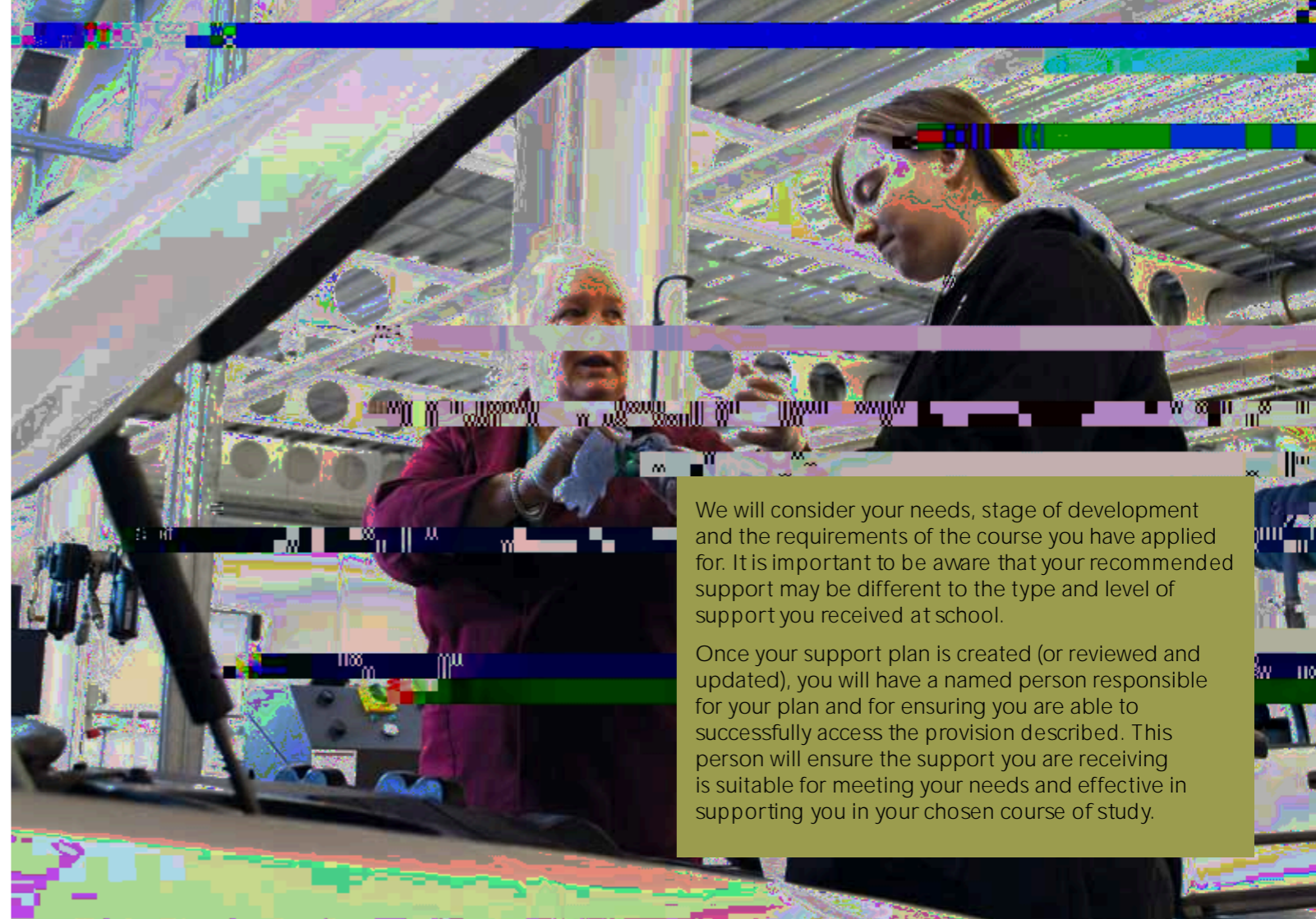
- Attend your school Education, Health and Care (EHCP) Plan annual review if you are considering applying to college
- Support you through the process of applying for a course, when attending college interviews, open events, keeping in touch days and your enrolment
- A



If you need learning support and/or have a disability, let us know so we can start planning for the additional support you may need. You can do this by...

- Asking your school SENDCO to invite a member of our transition team to your annual review meeting in school
- Telling us about your support needs when you apply to the college
- Letting us know during your course interview or at enrolment
- Contacting the Learning Support Team on:
☎ 0117 312 5186 or email
✉ learningsupport@cityofbristol.ac.uk

When we are aware that you may need additional learning support, you will be invited to come and talk to us about your support needs and we will then create a personalised support plan.



We will consider your needs, stage of development and the requirements of the course you have applied for. It is important to be aware that your recommended support may be different to the type and level of support you received at school.

Once your support plan is created (or reviewed and updated), you will have a named person responsible for your plan and for ensuring you are able to successfully access the provision described. This person will ensure the support you are receiving is suitable for meeting your needs and effective in supporting you in your chosen course of study.

The Learner Services team is one of the main support services for all learners at City of Bristol College. Learner Services can give you information about financial support, transport arrangements, advice and guidance about our curriculum areas and work experience.

Our Study Centres have a fantastic range of books, journals, digital resources and technology to support and enhance your learning. The staff team can support you with your learning and with tasks including research skills, referencing and proof-reading.

Our English and maths coaches support students with coursework, personal statement writing and with English and maths, improving language skills, revision skills and exam preparation.



Small Group Support

Some people find meeting new friends and being with others very difficult, particularly when first starting college.

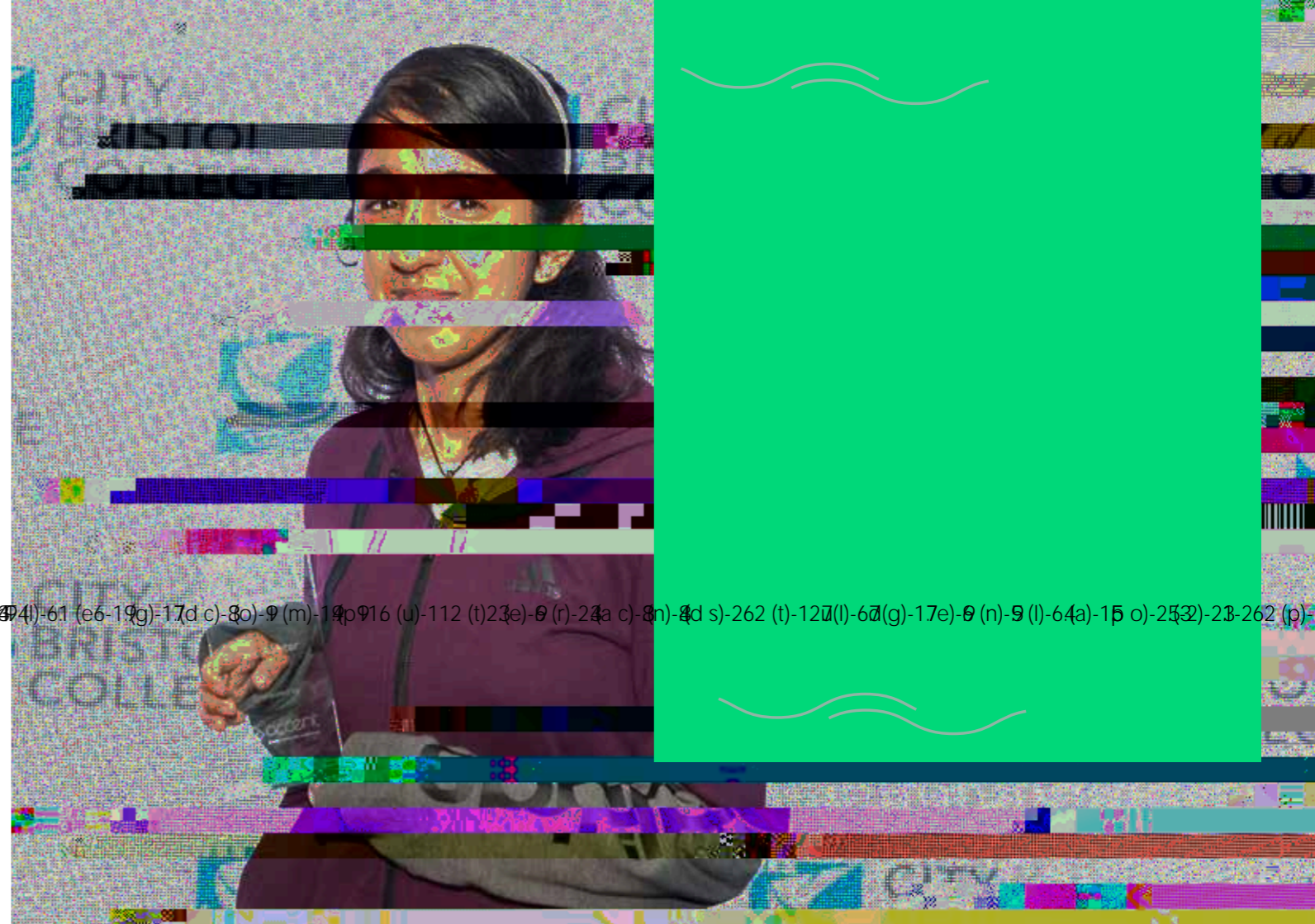
We can offer small group activities and social groups at lunchtimes to help you meet other learners who have similar needs to you.

Assistive and Adaptive Technology

Assistive technology can support you with accessing and completing tasks, enabling you to become more independent in your learning and daily life.

We have a range of software and hardware to support you with reading, writing, making course and revision notes and setting reminders.

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Specific Learning Difficulties (SpLD) Support

We have specialist tutors and assessors who are able to offer you advice and support if you have dyslexia, dyspraxia or dyscalculia.

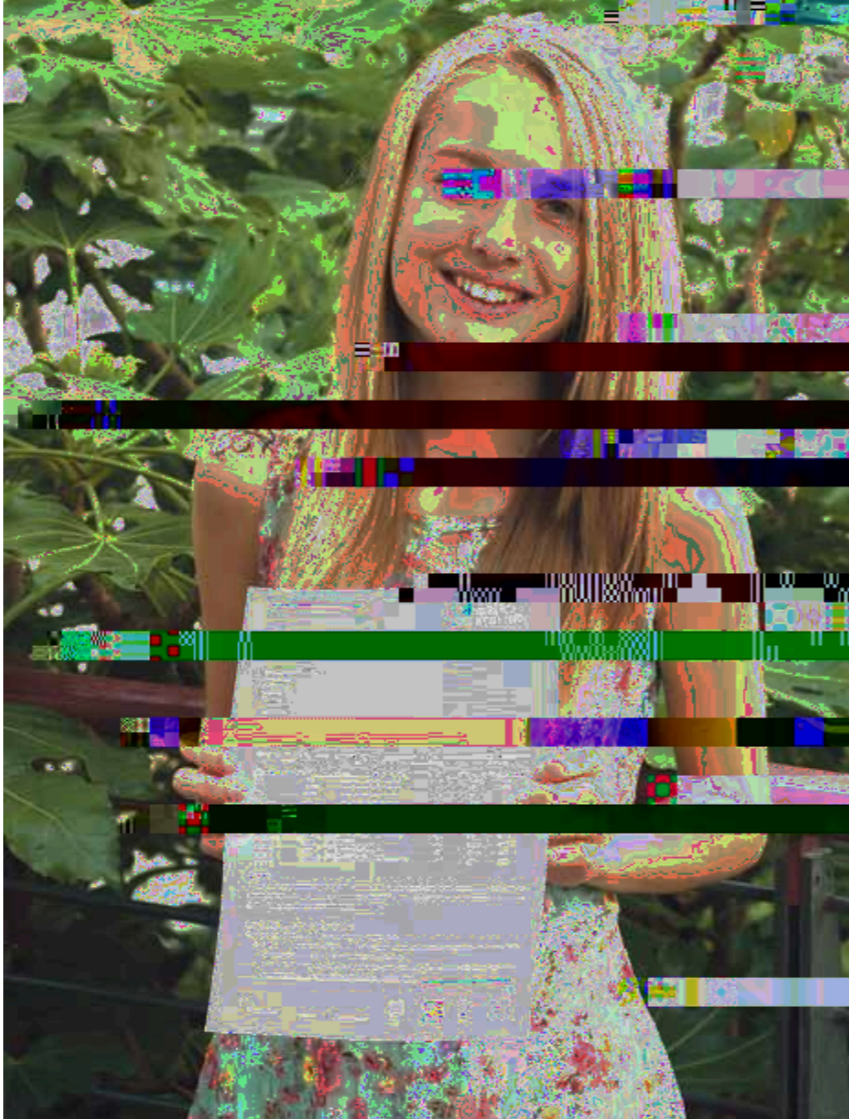
The team can provide...

- Specialist and drop-in support
- Screening for dyslexia
- Assessments for exam access arrangements and reasonable adjustments

Communication and Interaction Support

We support young people with Autism Spectrum Disorder (ASD) and communication difficulties in planning and managing their routines, workload and sensory processing and improving confidence.

We provide translation, modification, proofreading, notetaking and recommendations to British Sign Language (BSL) users and learners with hearing impaired or communication difficulties.



Quiet Space

Our Learning Support hubs at the Ashley Down and College Green campuses have a quiet space for learners who have ASD or may be experiencing high levels of anxiety. These spaces can also be used during break and lunchtimes. We will have a quiet space at our Parkway and SBSA campuses from September 2020.





